

Portadown Integrated Primary School  
Kernan Road  
Portadown  
BT63 5RR

Grant Maintained Integrated

Enrolment Number: 406  
Admissions Number: 58

Telephone No: (028) 3835 0754  
Fax No: (028) 3835 0754  
Email: [fmagee030@c2kni.net](mailto:fmagee030@c2kni.net)  
Website: [www.pipsonline.co.uk](http://www.pipsonline.co.uk)

PRINCIPAL: Mr Feargal Magee  
CHAIR OF BOARD OF GOVERNORS: Mr Michael Hogg

**Open Day:** Due to COVID restrictions we are unable to have an Open Day. Please contact the school by telephone or check the school website for information.

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### **RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS**

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purposes of applying the admissions criteria set out herein.

### **ADMISSIONS CRITERIA**

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2021 at 12 noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12 noon (GMT) will be treated as a punctual application. An application received after 12 noon (GMT) on 29 January 2021 will be treated as a late application.

**The fundamental criterion is the maintenance of a reasonable balance between Catholics and Protestants as determined by the Board of Governors. In reaching the numbers to be admitted in each year from each section of the community the Board of Governors will take account of the Statement of the Principles of the Northern Ireland Council for Integrated Education. For Portadown Integrated Primary School this will mean that we aspire to accept an intake of 35% Protestant, 35% Catholic and 30% from all other religious groups, those of no religion and children of parents from a mixed relationship or marriage.**

The school will apply the sub criteria to each group (Protestant, Catholic, Other) in line with its aspiration to maintain a balance.

**In the event that there are insufficient applications from any group additional places will be considered with those of the majority category of that year's applicants.**

The religious affiliation (Catholic, Protestant, Other Religion, no religion) of a pupil will be decided by a note on or attached to the EA Open Enrolment form. If the parent(s)/guardian(s) do not supply this statement then the child's application will be considered with those from the majority category of that year's applicants.

An Admissions Committee of the Board of Governors will apply the following criteria in the indicated order to identify which children should be admitted either at initial admission to education or on transfer from another school.

- I. Looked after children (LAC), defined by the Children NI Order 1995 as children who are in the care of a Trust or who are provided with accommodation by the Trust.
- II. Children whose brothers or sisters, half-brothers, half-sisters or parents attend or previously attended the school.
- III. Children who have attended the Nursery attached to the Primary School.
- IV. Children who are the first born in their family.

- V. Target age children who failed to gain a first preference place at Portadown Integrated Nursery Unit.

Preference will be given to children with exceptional circumstances (medical, social or other problems) that necessitate admission to Portadown Integrated Primary School rather than any other primary school. The circumstances should be personal to the child or child's family and must be supported by independent appropriate documentation, providing evidence of the circumstances being described as exceptional.

- VI. Other Children.

In the event of over-subscription in the last criterion which can be applied then selection for all places remaining in this category will be on the basis of initial letter of the surname, in the order set out below.

**Y A W Mac E B K H P I L V M C Z Q F G R J D T Mc O X N U S**

This order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same initial letter the subsequent letters of the surnames will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

### ***DUTY TO VERIFY***

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

### ***WAITING LIST POLICY***

Should a vacancy arise after 28<sup>th</sup> April 2021 all applications for admission to the Primary School that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 28 June 2021.

The school will contact you in writing if your child gets a place in the school by this method.

Your child's name will automatically be added to the list. Please contact the school if you wish your child's name to be removed from the list.

### ***ADMISSION TO P2-P7***

Children will be admitted providing:-

- (i) the admission of the pupil will not significantly increase individual class numbers;
- (ii) the enrolment number of the school has not been reached.

Parents are requested to provide a transfer certificate from the school previously attended by the child.

The criteria and arrangements for deciding which children should be admitted will be as for P1 pupils. The Board of Governors reserve the right to increase a class size.

<b>APPLICATIONS AND ADMISSIONS TO PRIMARY 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2018/2019</b>	<b>62</b>	<b>60</b>
<b>2019/2020</b>	<b>59</b>	<b>58</b>
<b>2020/2021</b>	<b>63</b>	<b>60</b>