

Portadown Integrated Primary School
Kernan Road
Portadown
BT63 5RR

Grant Maintained Integrated

Enrolment Number: 406
Admissions Number: 58

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PRINCIPAL: Mr Feargal Magee
CHAIR OF BOARD OF GOVERNORS: Mr Michael Hogg

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purposes of applying the admissions criteria set out herein.

Open Day: 16th December 2024 3.00-6.00pm

Open Week: 6th - 10th January 2025 (Please call to arrange a time to visit)

ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 10 January 2025 at 12noon (GMT) and an application submitted by the closing date of 24 January 2025 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 24 January 2025 and up to 4 pm on 29 January 2025 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 29 January 2025 no applications will be processed until after the close of procedure on 9 April 2025.

The fundamental criterion is the maintenance of a reasonable balance between Catholics and Protestants as determined by the Board of Governors. In reaching the numbers to be admitted in each year from each section of the community, the Board of Governors will take account of the Statement of the Principles of the Northern Ireland Council for Integrated Education. For Portadown Integrated Primary School this will mean that we aspire to accept an intake of 35% Protestant, 35% Catholic and 30% from all other religious groups, those of no religion and children of parents from a mixed relationship or marriage.

The school will apply the sub criteria to each group (Protestant, Catholic, Other) in line with the school's aspiration to maintain a balance.

In the event that there are insufficient applications from any group additional places will be considered with those of the majority category of that year's applicants.

Parents/guardians are asked to confirm their child's religious background (Catholic, Protestant, Other Religion, no religion). when completing the online P1 application form on the EA Connect Portal. If the parent(s)/guardian(s) do not supply this statement, then the child's application will be considered with those from the minority category of that year's applicants.

COMPULSORY SCHOOL AGE

Any child who reaches their 4th Birthday on or before 1st July 2025 is of Compulsory School Age. Under the School Age (NI) Act which became law in Northern Ireland in April 2022, 'compulsory school age' also includes those children who deferred commencing Primary 1 in September 2024 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

An Admissions Committee of the Board of Governors will apply the following criteria in the indicated order to identify which children should be admitted either at initial admission to education or on transfer from another school.

- I. Looked after children (LAC), defined by the Children NI Order 1995 as children who are in the care of a Trust or who are provided with accommodation by the Trust.
- II. Children whose brothers or sisters, half-brothers or half-sisters attend or previously attended the Primary school.
- III. Children who have attended the Nursery attached to the Primary School.
- IV. Target age children who failed to gain a first preference place at Portadown Integrated Nursery Unit.
- V. Children who are first born in their family.

Evidence of eldest child status must be provided by one of the following: A letter from a member of the clergy, a Public Servant to include a Health Visitor, or an Educational Professional to include a Nursery/ Pre-School Principal/ Teacher directly involved with the family.

- VI. Children who the Board of Governors considers have special circumstances. Evidence of how special circumstances have impacted on the decision to apply for a place at Portadown Integrated Nursery must be provided at the time of application. Further evidence of special circumstances may be requested by the Board of Governors in situations where clarification is necessary:

Special circumstances which in this case will mean:

1. A child whose parent/parents are deceased;
2. A child whose parent has a serious long-term illness;
3. Children who have had to move location for security reasons.

Priority will be given to (a) then (b) then (c).

- VI. Other Children.

In the event of over-subscription in the last criterion which can be applied then selection for all places remaining in this category will be on the basis of initial letter of the surname, in the order set out below.

Y N L S O M E Z A V H G M c U D K Q R J B W T X C F I M a c P

This order was determined by a randomised selection of letters.

In the event of surnames beginning with the same initial letter the subsequent letters of the surnames will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

Should a vacancy arise after 9th April 2025 all applications for admission to the Primary School that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 30th June 2026.

The school will contact you in writing if your child gets a place in the school by this method.

Your child's name will automatically be added to the list. Please contact the school if you wish your child's name to be removed from the list.

ADMISSION TO P2-P7

Children will be admitted providing :

- (i) the admission of the pupil will not significantly increase individual class numbers;
- (ii) the enrolment number of the school has not been reached.

Parents are requested to provide a transfer certificate from the school previously attended by the child.

The criteria and arrangements for deciding which children should be admitted will be as for P1 pupils. The Board of Governors reserve the right to increase a class size.

APPLICATIONS AND ADMISSIONS TO PRIMARY 1		
Year	Total Applications	Total Admissions
2022/2023	65	60
2023/2024	63	58
2024/2025	55	55